

Instructions to Authors (*Centered, 20*)

SICE Annual Conference

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Abstract: This provides instructions to authors for completing the final manuscripts which will be included in the CD-ROM Proceedings. You must prepare a pdf file of the manuscript of your paper and send it electronically using the web-based system which will become active at the beginning of May, 2002. Please keep in mind that the manuscript sent will be included in the Proceedings as it is received. The authors are therefore kindly requested to observe the following instructions for the preparation of their manuscripts. The abstract for printing Book of Abstracts should be also sent electronically. (*Justified, 10*)

Keywords: Selected keywords relevant to the subject.

1. Typing (*centered, 16*)

The size of the manuscript must be A4 and it should be typed in two columns with single spacing. The Times Roman typeface of 10 points or greater is preferred.

To ensure uniformity of appearance for the Proceedings, your paper should conform to the following specifications. If your paper deviates significantly from these specifications, it may not be included in the Proceedings.

- The distance from the top edge of the paper to the top of the first line of type should be 1.5 cm.
- The distance from the left edge of the paper to the left margin of the type should be 1.5 cm.
- The distance from the bottom of the last line of type on the page to the bottom edge of the paper should be at least 2.7 cm.
- The text should be centered left-to-right on the page.
- The width of each column should be 8.5 cm.
- The distance between the two columns of text should be 1.0 cm.
- The number of pages allowed is in between 2 pages and 6 pages. The extra paper charge, 10,000 Japanese Yen/page, must be paid, if the paper length is 7 page or more.
- The size of pdf file to be sent electronically should not exceed one megabyte (1 MB), regardless of the number of pages.

2. First Page

The title should be centered across the top of the first page and should be in a distinctive font or in capitals. The authors' names and addresses should be centered below the title. The paper ID, which was informed

you at the acknowledgement of the abstract submission for the review, must be typed at top right of the first page following "SICE02-", e.g., "SICE02-0123" when the paper ID is "0123."

The abstract and the main body follow as indicated on this document. The abstract, which is less than 60 words, should give a brief account of the most relevant aspects of the paper. The main body should start with an Introduction that includes a statement of the purpose and the contribution of the paper.

3. Headings

3.1 Main headings (*14*)

Main headings are to be column centered in a bold font or in capitals. Leave a space of two lines above and one line below these headings.

3.2 Subheadings

Subheadings should be in a bold font or underlined lower case with initial capitals. They should be placed flush on the left-hand margin of the column.

Sub-subheadings: Sub-subheadings should be in a bold font or underlined type. They should run in at the beginning of the paragraph.

4. Illustrations

Illustrations should be pasted into position on the typed page as close as possible to the first reference to them. Photographs may also be pasted into their respective places.

Please note that all illustration material must be supplied in black and white, as colored lines and photographs will not reproduce to give an adequate

reproduction in the final form.

Each illustration should have a space of approximately two lines above and one line below. The figure number and caption should be typed below the illustration. The word 'Figure' should be shortened to 'Fig.' at the beginning of the figure caption. It should also be shortened to Fig. in the text except where it begins a sentence.

5. Tables

Tables should be typed within the typed area. Leave one line space after the text and type the table heading, including the table number, above the table. Leave one line space between the heading and the table.

6. Equations

Equations should be typed within the text and should be numbered consecutively throughout the typescript. The equation number should be typed in parenthesis, flush with the right-hand margin of the column. Where mathematical expressions appear in the text requiring more space either above or below the line, then the line containing such characters should be 1.5 spaces below the preceding line and above the following line.

7. References

References should be numbered and appear at the end of the paper. All references listed must be cited in the text at an appropriate point in superscript form as shown at the end of this sentence ¹⁾. The form of listed reference is as follows:

- Style for papers: Author(s), title, name of journal, volume and no., inclusive page numbers, year.
- Style for books: Author(s), title, chapter or page numbers, name of publisher, year.

8. Additional Information

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