

## **Letters of Invitation for Visa Process**

Authors should satisfy all the following conditions from 1) to 5).

Participants other than authors should satisfy all the following conditions from 2) to 5).

- 1) have submitted their final manuscripts
- 2) have registered for the conference and paid the registration fees
- 3) have booked their accommodations
- 4) have filled out the “Visa Information Form” (print the indicated file)
- 5) have sent the form to the SICE2004 Secretariat (the mail address is given on the form)

After the confirmation that the author has filled the above conditions 1-5, the president of the SICE will issue the Letter of Invitation to the author.

After the confirmation that the participant has filled the above condition 2-5, the general chair of the SICE2004 will issue the Letter of Invitation to the participant.

Please allow ample time for processing requests. The SICE is not able to contact any embassy in support of an individual attempting to gain entry to attend the SICE2004 Conference. Because the application for a visa can be a lengthy process, we recommend that you start your visa application process as soon as possible.